



ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ

ਮੋਗਾ ਰੋਡ, ਫਿਰੋਜ਼ਪੁਰ - 152004

Proceedings of the 3rd Meeting of Internal Quality Assurance Committee of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 09.02.2017 at 11.00 AM in the Conference Room, Block-D of the Institute under the Chairmanship of Dr. T.S. Sidhu, Director, SBSSTC Ferozepur.

The following were present:

1. Dr T S Sidhu, Director, SBSSTC Ferozepur
2. Dr. Lalit Sharma, Associate Director (EW), SBSSTC Fzr
3. Dr. Gulshan Kumar, Head MCA/MBA, SBSSTC, Fzr
4. Mr. Anil Bansal, Associate Director (MCA), SBSSTC Fzr
5. Dr M.K. Kushwaha, Head ME, SBSSTC Fzr
6. Dr Rajiv Arora, Head CHE, SBSSTC Fzr
7. Dr Ajay Kumar, Head DASH, SBSSTC Fzr
8. Dr Kultardeep Singh, Head EE, SBSSTC Fzr
9. Dr Rajni, Head ECE, SBSSTC, Fzr
10. Dr Sanjeev Dewra, Head CSE, SBSSTC Fzr
11. Mrs Parampreet Kaur, Head CE, SBSSTC Fzr
12. Dr. Sanjeev Dewra, TPO, SBSSTC Fzr
13. Dr. Manjinder Singh, Dean Academics, SBSSTC Fzr
14. Dr. Tejeet Singh, DAA, SBSSTC Fzr
15. Dr. Amit Arora, Dean Affiliation and Approvals
16. Dr. Aila Gupta, Dean PG Studies, SBSSTC Fzr
17. Mrs. Navneet Kaur, Dean Student Welfare, SBSSTC Fzr
18. Dr. Rajiv Garg, Controller of Examinations, SBSSTC Fzr
19. Mr. Gazalpreet Singh, Principal (PW)

At the outset, Dr. Manjinder Singh, Dean Academics-cum-Member Secretary welcomed the Hon'ble Chairman and other members to the 3rd meeting of Internal Quality Assurance Committee of the Institute. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:

- Item No. 3.1 Confirmation of the proceedings of 2nd meeting of IQAC Decision:**
Decision: The proceedings of the 2nd meeting of IQAC were confirmed as no comments have been received from any member of the IQAC .
- Item No. 3.2 To report action taken on the decisions of the 2nd meeting of the IQAC**
Decision: The action taken was approved by IQAC.

Diary No 4864
Date 14/2/17
SBSSTC Ferozepur

7/1/17



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Item No. 3.3

Decision:

Approval of academic calendar of MRSPTU, Bathinda.

The item was approved as proposed. Further, it was decided that clarification regarding non vocational staff working in the teaching department should be sought from MRSPTU, Bathinda. Till that, holiday calendar of teaching shall be applicable on non vocational staff working in the teaching department.

Further, it was decided to write a letter to MRSPTU with a request to follow a common calendar for all the employees.

Item No. 3.4

Decision:

Up-gradation of Departmental Libraries and Strengthening of Central Libraries

It was decided that each department will make a purchase of at least 50 titles/ 250 volumes per year per unit of 60 students till the completion of 25 years in that branch. Department Librarian will ensure the availability of titles and volumes in the library as per AICTE norms.

Item No. 3.5

Decision:

To ratify the Technical Education Awareness cum Mock test Program organized on 7th Feb, 2017 for the purpose of enhancing admission.

The item was approved as proposed. Further It was decided to organize a Technical Education Awareness cum Mock test Program on 15th Feb, 2017 in the campus instead of 7th Feb 2017. Moreover, it was unanimously decided to provide transport and refreshment facilities to the students as the students are coming from remote border and rural areas.

Item No. 3.6

Decision:

To appoint Consultants of other states such as Bihar, New Delhi, Jharkhand, UP, Rajasthan, Haryana, Uttrakhand and nearby areas of Eastern-part of India through open advertisement for admitting the students in the year 2017-18.

It was decided to appoint the consultants through an open advertisement for the states of Bihar, New Delhi, Jharkhand, UP, Rajasthan, Haryana, Uttrakhand and nearby areas of Eastern-part of India to enhance the admission. The agenda item should be presented in the BOG meeting and approval for the same will be sought from the BOG.

Item No. 3.7

Decision:

To have centralized monitoring through CCTV network and to give concession in tuition fee to meritorious students in coming 2017 admissions

The item was approved as proposed subjected to the condition that concession on tuition fee will be based on the qualifying examination. The qualifying exam will vary for B.Tech, MCA and BCA students. The concession based on qualifying examination will be only for first year after that the concession would be given on the basis of the result of subsequent years with the same criteria of percentage of marks. This concession will be applicable only on the students admitted in 2017 batch and will be reviewed thereafter. It was also decided that the books from the library will be provided to the students for 6 months on returnable basis, who are having rank of less than 1.5lakh in JEE.

Diary No 4864
Date 13/2/17
S B S S T C Ferozepur

9 Mar



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Item No. 3.8 Education Quality Improvement through teaching of courses (Theory and Practical) using ppt slides.

Decision: It was decided that all HODs shall ensure the use of PPT slides for delivering lecture during theory and practical classes by all faculty members in addition to traditional method of blackboard and chalk.

Item No. 3.9 To consider the registration of students in 4th Semester who are having SPI score of less than 6 in 1st year

Decision: All HODs have informed that most of the students have complained that this rule has been implemented for the first time and they were not familiar with the new rule so it was decided that these students would be provisionally allowed to register in 4th semester on the conditions that by the end of 4th semester they will clear the condition of 6SPI in the first year and they will also clear all the subjects of 1st semester to get themselves registered in 5th semester. The students will also have to earn 25% of the total credits registered by them in 2nd year to get registered in the 3rd year(i.e 5th semester).

To make the students aware, all these rules will be displayed on the website with pop up flashes. Further, it was decided that HOD's will call departmental meetings for conveying these new rules to the staff members and the students. The HODs will also ensure that Class Advisors will convey all these rules to the students in the advisory classes.

Item No. 3.10 Ratification of Minutes of meetings of Department Quality Assurance Committee (DQAC) of different departments.

Decision: The minutes of 3rd meeting of Department Quality Assurance Committee (DQAC) of EE, ECE, ME, CA/Mgt, CE, CHE, B. Arch and CSE departments were placed before IQAC Committee and following points has been agreed for the award of grace marks.

i) **EE Department:** It was decided in the meeting that 04 grace marks will be awarded for question no 2, in the subject of BTEE-301. It was also decided that as the number of question paper set by senior faculties are more so the guest faculty will also be allotted in the setting of question papers. The HOD will be responsible for ensuring the quality of question papers and if he feels that the setting of question paper should not be given to any faculty then some other faculty will be assigned for the preparation of question paper.

ii) **ME department:** In the meeting it was decided that no grace marks will be awarded in the subject BTME-602.

iii) **CE department:** In the meeting it was decided that 04 grace marks will be awarded in the subject of BTCE-303 and 02

g mch



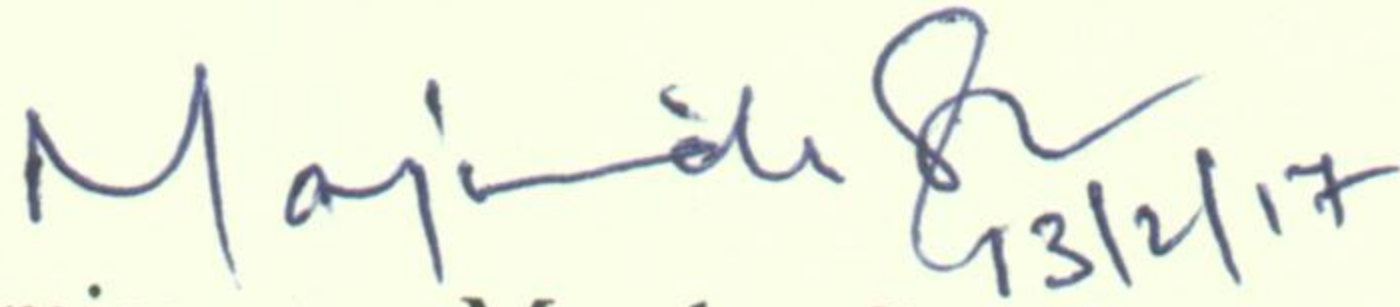
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- iv) **B. Arch. Department:** It was decided in the meeting that 10 grace marks will be awarded in the subject AR-103, for Question no. 4,
- v) **CSE department:** It was decided in the meeting that 02 grace marks will be awarded in the subject BTCS-505.

The meeting ended with a vote of thanks to the Chair.

Dated: 09.02.2017


Dean Academics-cum-Member Secretary of IQAC,
Shaheed Bhagat Singh State Technical Campus,
Ferozepur

~~Approved/Not Approved~~


Hon'ble Director-cum-Chairman IQAC,
Shaheed Bhagat Singh State Technical Campus, Ferozepur